



ARCHDIOCESE OF
NEW ORLEANS

CYO/Youth &
Young Adult Ministry

November 13, 2019

Dear March for Life Trip Participants and Parents,

This major mailing contains all necessary information that both teens and parents need to prepare for a fun, meaningful, and safe experience. ***It is critical that you read this carefully. Failure to follow these instructions and meet deadlines may result in your being dropped from the trip with no refund.***

You will find several items divided into two groups:

Information papers – KEEP THESE!

1. **Trip itinerary** – subject to change
2. **Packing List** – this is a guideline so please think carefully about anything else you might need

**Forms – COMPLETE AND SUBMIT AT MANDATORY TRIP MEETING;
COMPLIMENTARY NOTARIZATION AVAILABLE AT MEETING.**

1. **Trip Information Form** – must be filled out accurately and completely
2. **Trip Regulations Form** – must be filled out before meeting; signed and notarized **at meeting**
3. **Parental Consent Form/Liability Waiver** – must be filled out before meeting; signed and notarized **at meeting**
4. **Medical Consent Form** – must be completed accurately and completely

We suggest completing the forms before the meeting, however **do not sign them**. Notaries require that an adult sign in person in front of them, which will be done at the meeting.

Remaining Payments

The original deposit was \$195 per person. For those paying by check, a payment of \$200 is due on November 15, 2019, and the final payment of \$200 is due by January 6, 2020. For those paying by Visa or MasterCard, the entire balance will be charged on November 15, 2019. There are no refunds unless a replacement is available and coordinated through the CYO Office.

Failure to pay by a deadline or inform the CYO office of a payment issue by the same deadline will result in your being dropped from the trip with no refund.

OVER→

(504) 836-0551

Fax: (504) 836-0552

www.cyo-no.org

2241 Mendez St.

New Orleans, LA 70122



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Cancellation/Waiting List Information

The trip currently has no spots remaining. If you need to drop out of the trip, you may receive a refund as long as we have an individual to replace you. You must call us at 504-836-0551, ext. 3221 or e-mail cyo@arch-no.org immediately in this case. Do not assume that we will “figure it out” when you fail to attend a meeting or to make a payment. If there is no waiting list, then there will be no refunds for cancellations. Final decision rests with the CYO Office, not the trip participant. *Individuals and group leaders may not find their own replacement as long as we have a general waiting list, and should contact the CYO Office concerning this process.*

Trip Meetings

ALL TRIP PARTICIPANTS (youth with a parent and adult chaperones) must attend one of the following meetings. Completed forms should be submitted at this meeting. Complimentary notarization will be available only at the meetings. **Please do NOT sign the forms in advance as notaries require the adult to sign in front of them in person.**

- **Northshore Meeting**—Monday, December 2, 2019, at 7:00 PM
St. Peter Catholic Church (in St. Mary’s Hall)
134 Temperance Street
Covington, LA 70433
- **Southshore Meeting**—Monday, December 9, 2019, at 7:00 PM
CYO Office Gymnasium (accessible from the Mendez & Prentiss Avenue sides of the campus)
2241 Mendez Street
New Orleans, LA 70122

Our office is looking forward to this wonderful pilgrimage opportunity in support of Life.

In Christ,

Timmy McCaffery, Jr.
Director
CYO/Youth & Young Adult Ministry Office
Archdiocese of New Orleans

(504) 836-0551

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2020 March for Life in Washington, D.C. (Subject to Change)

Wednesday, January 22, 2020

5:45-6:15 PM Buses Arrive in Arlington, VA

Hotel Accommodations at: Doubletree by Hilton Crystal City
300 Army Navy Dr.
Arlington, VA
(703) 416-4100

8:00 PM Evening program to include Dinner, Ministry Night, and Confession
Special Guest: PJ Anderson

10:00 PM Curfew

Thursday, January 23, 2020

7:00 AM Mass in the Lincoln Room (Optional)

7:00 AM Breakfast at hotel in Crystal Ballroom

9:00 AM Geaux Forth 2020 Louisiana Right to Life Rally

Rally Host: Warner Theater
513 13th St. NW
Washington, DC 20004

11:30 AM Lunch at Geaux Forth

12:30 PM Travel to/tour National Museum of the Marine Corps, Quantico, Virginia

4:15 PM Depart for Dinner

5:00 PM Dinner at Potomac Mills Mall, Woodbridge, VA

7:30 PM Life is Very Good rally at the EagleBank Arena sponsored by the Catholic Diocese of Arlington

Address: 4500 Patriot Circle
Fairfax, VA 22030

Friday, January 24, 2020

- 8:00 AM Breakfast at hotel in Crystal Ballroom
- 10:00 AM Mass with Archbishop Aymond at: **Blessed Sacrament Church
1427 West Braddock Road
Alexandria, VA**
- 11:30 AM Lunch delivered—Depart for National Mall.
- 12:00 PM Annual Rally & March for Life from the National Mall to the U.S. Supreme Court
- 4:15 PM Dinner at Union Station
- 7:15 PM Ministry Night at hotel (includes Eucharistic Adoration, Confession, and Praise & Worship)
- 10:30 PM Curfew

Saturday, January 25, 2020

- 7:45 AM Breakfast in Hotel in Crystal Ballroom
- 9:00 AM Depart Hotel for National Mall
- 9:25 AM Tour Museums/Monuments
- Lunch on your own/with Parish or School Group
- 1:35 PM Depart for Basilica of the National Shrine of the Immaculate Conception
- 1:55 PM Tour Basilica
**Address: 400 Michigan Ave NE
Washington, DC 20017**
- 3:00 PM Depart for St. John Paul II Shrine and Museum
- 4:00 PM Vigil Mass at St. John Paul II Shrine and Museum
**Address: 3900 Harewood Rd NE
Washington, DC 20017**
- 5:30 PM Dinner at Union Station
- After Dinner – Depart for New Orleans

Packing List: What to Bring

- **Photo ID**
 - Necessary to enter some government buildings, determined by security
- **\$95 in spending money for the “independent” meals**
 - 3 lunches and 3 dinners (food courts) not included in the trip payments.
 - You may want to purchase travelers’ debit cards which work like cash, but require a PIN to use and can be replaced if lost or stolen.
 - Chaperones can hold money should a parent request it.
 - Additional spending money for souvenirs, etc. is at your discretion.
- **Clothing for six full days**
 - We strongly recommend layering your clothing. Please pack thermal underclothes, socks, gloves, hat, snow boots, winter jacket, jeans, etc. for the extensive outdoor walking for the march itself. Washington can be below freezing during the day in January.
 - Wear warm, comfortable shoes for extensive walking. In the event of snow, the ground can become slushy – choose your shoes accordingly. Uggs or other light weight shoes will get wet and put you at risk for frostbite.
 - Dress is “nice, casual” during the trip.
- **Personal Items**
 - Soap, shampoo, deodorant, toothpaste, toothbrush, razors, etc.
 - The hotel rooms have hair dryers.
- **Items to pass the time on the motor coach**
 - iPods/MP3 players/etc. with batteries, chargers, and headphones
 - Schoolwork/homework is welcome
- **Backpack or small duffle bag** to use or share as we walk around Washington, D.C.
 - Bags will be x-rayed and searched at many buildings in Washington.
- **Personal cell phone with charger** or long distance calling card/information
 - Calls may not be charged to the hotel rooms
- Please pack in **normal luggage/travel bags** so as to not lose anything or incur damage to your belongings. You are allowed one large suitcase to be placed in storage under the bus and a small carry-on (plus purses, etc.) for inside the bus. You will have to carry all luggage personally. *If you can’t carry it, don’t bring it.*

Do Not Bring

- Alcohol, tobacco products, vaping paraphernalia, drugs or any other illegal substance/material
- Anything of value such as expensive jewelry, laptop computers, or other expensive electronic devices (such as iPads, expensive cameras, etc.) are discouraged. The Archdiocese of New Orleans is not responsible for these items if you choose to bring them.
- Any item that could be dangerous, contribute to dangerous activities, cause unintended injury, or be used as a weapon such as knives, athletic equipment, etc.



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2020 MARCH FOR LIFE INFORMATION FORM

Legal Name (as on birth certificate/driver's license): _____

Birth date: _____ Age: _____

Address: _____ City/State: _____

ZIP: _____ Sex (circle one): Male Female

Student Cell Phone #: _____ (NOT Parent/Guardian's cell!!)

E-mail: _____

Church Parish: _____ City: _____

School attending: _____

I am a(n) ___ 8th grader ___ Freshman ___ Sophomore ___ Junior ___ Senior

Group Attending with: _____

Parent/Guardian's information:

Name: _____

Parent/Guardian's Cell Phone #: _____ (NOT Student's cell!!)

Address: _____

ZIP: _____ Email: _____

Emergency Contact Information

Name (other than immediate family): _____

Phone number of emergency contact: _____



REGULATIONS FOR ARCHDIOCESAN YOUTH MINISTRY OFFICE
MARCH FOR LIFE TRIP TO WASHINGTON, D.C.
JANUARY 21-26, 2020

VIOLATIONS OF ANY OF THE REGULATIONS LISTED BELOW MAY RESULT IN YOUR IMMEDIATE RETURN HOME BY COMMERCIAL CARRIER AT PARENTS' EXPENSE

- CYO Code of Conduct is in force for the duration of this activity.
- Chaperones are to be respected at all times; instructions are to be followed.
- Alcoholic beverages, smoking/vaping of any sort, illegal drugs, and weapons or dangerous items of any sort are positively forbidden.
- Items of a political nature, particularly clothing, will not be permitted.
- Sexual activity inconsistent with the teachings of the Roman Catholic Church is forbidden.
- Room assignments may not be changed once assigned at the hotel; members of the opposite sex may not visit in each others' rooms at any time.
- No one is permitted to leave the area of a designated activity such as a restaurant, hotel, tour location, etc. without the express permission and escort of a chaperone.
- Swimming regulations as posted at the hotel pools, rafting, etc. will be enforced.
- Anyone damaging property will be held responsible for the cost of damages. CYO is not responsible for damage expenses that an individual incurs. Theft of property is forbidden.
- If a participant uses prescription medication (i.e. insulin, Ritalin, pain medication, etc.), the director reserves the right to have a chaperone hold and administer such medication.
- You must be on time for all departures, arrivals, and other scheduled activities.
- The announced curfew will be respected at night. Curfew violations, especially those that involve hotel management, security, or law enforcement are serious violations and will be dealt with as such.
- All long distance calls are to be placed using personal cell phones, calling cards, or by calling collect.
- Please do not bring valuables such as jewelry, expensive electronics, etc. CYO is not responsible for loss or damage that may result to such items.
- Consequences may include loss of privileges on this trip or future CYO activities, suspension, expulsion, informing of your high school's administration, and being sent home during the trip via commercial carrier at parent/guardian's expense.

PLEASE SIGN AND DETACH

I have read and discussed the regulations for the Archdiocesan CYO March for Life Pilgrimage, January 21-26, 2020, with my son and/or daughter and he and/or she is aware of them.

I understand that if my child violates the CYO Code of Conduct, any of the above mentioned rules, or any others deemed necessary by the director and adult chaperones for the safety and welfare of the group, I agree to have my child sent home immediately at my expense via commercial carrier. I understand that further disciplinary action may be taken upon return home depending upon the gravity of the violation.

Signature of participant

Age

Signature of Parent/Guardian

Sworn to and subscribed before me this _____ day of December 2019.

Notary Public

**ARCHDIOCESE OF NEW ORLEANS
MEDICAL INFORMATION AND CONSENT FORM**

GENERAL INSTRUCTIONS TO PARENTS/GUARDIANS:

1. Please take care in filling out this form. It provides crucial information for caregivers in the event of illness or medical emergency. Accuracy and thoroughness are encouraged.
 2. Sections I, II and V are mandatory. Sections III and IV provide you with treatment options in non-emergency situations.
-

Participant's name: _____

Birth date: _____ Sex: _____

Parent/Guardian's name _____

Home address: _____
(Street) (City/State) (Zip)

Home phone: _____ Cellular phone: _____

Business phone: _____ Other: _____

SECTION I: MEDICAL MATTERS

As the parent/legal guardian of the above named child, who is currently associated with _____ Parish/School. I hereby authorize, Timmy McCaffery, Jr., and/or his/her assistants to carry out the wishes I have named (herein) in areas of emergency medical treatment and other cases of illness. This authorization inclusively extends from January 21, 2020, through January 26, 2020. I hereby warrant that, to the best of my knowledge, my child is in good health, and I assume all responsibility for the health of my child.

Signature: _____ Today's Date: _____

SECTION II: EMERGENCY MEDICAL TREATMENT

In the event of an emergency, I hereby give permission to transport my child to a hospital for emergency medical or surgical treatment. I wish to be advised prior to any further treatment by the hospital or doctor. In the event of an emergency, if you are unable to reach me at the numbers listed herein, contact:

Name & Relationship: _____ Phone: _____

Family Doctor: _____ Phone: _____

Family Health Plan Carrier: _____ Policy #: _____

Signature: _____ Date: _____

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SECTION III: OTHER MEDICAL TREATMENT

In the event it comes to the attention of the parish, its officers, directors and agents, and the Archdiocese of New Orleans, chaperones, or representatives associated with the activity that my child becomes ill with symptoms such as headache, vomiting, sore throat, fever, diarrhea, I want to be called collect (with phone charges reversed to myself).

Signature: _____ Date: _____

SECTION IV: MEDICATIONS - *SIGN ONLY THOSE OPTIONS THAT ARE APPLICABLE*

- My child is taking medication at present. My child will bring all such medications necessary, and such medications will be well-labeled. Names of medications and concise directions for seeing that the child takes such medications, including dosage and frequency of dosage, are as follows:

Signature: _____ Date: _____

- I hereby **grant permission** for non-prescription medication (such as Tylenol, throat lozenges, cough syrup) to be given to my child, if deemed appropriate.

Signature: _____ Date: _____

- **NO medication of any type**, whether prescription or non-prescription, may be administered to my child unless the situation is life-threatening and emergency treatment is required.

Signature: _____ Date: _____

SECTION V: MEDICAL INFORMATION - *The parish/school will take reasonable care to see that the following information will be held in confidence.*

Allergic reactions (medications, foods, plants, insects, etc.): _____

Immunizations: Date of last tetanus/diphtheria immunization: _____

Does child have a medically prescribed diet? _____

Any physical limitations? _____

Is child subject to chronic homesickness, emotional reactions to new situations, sleepwalking, bed-wetting, fainting? _____

Has child recently been exposed to contagious disease or conditions, such as mumps, measles, chickenpox, etc? ___
If so, date and disease or condition: _____

You should be aware of these special medical conditions of my child: _____

**ARCHDIOCESE OF NEW ORLEANS
PARENTAL/GUARDIAN CONSENT FORM AND LIABILITY WAIVER**

Participant's name: _____

Birth date: _____ Sex: _____

Parent/Guardian's name: _____

Home address: _____

Home phone: _____ Business phone: _____

I, _____, grant permission for my child, _____, to participate in this parish activity that may require transportation to a location away from the parish site. This activity will take place under the guidance and direction of employees and/or volunteers from _____ Parish/School. A brief description of the activity follows:

Type of event: 2020 March for Life Trip to Washington, DC.

Location(s): Washington, DC – various locations

Individual in charge: Timmy McCaffery, Jr., Director, CYO Office

Duration of activity: January 21-26, 2020

Mode of transportation to and from event: Dixieland Tours Motorcoach

As parent and/or legal guardian, I remain legally responsible for any personal actions taken by the above named minor ("participant").

I agree on behalf of myself, my child named herein, and my spouse, our heirs, successors, and assigns, to indemnify, hold harmless, and defend _____ Parish/School and The Roman Catholic Church of the Archdiocese of New Orleans, their members, directors, officers, employees, agents and representatives associated with the event arising from or in connection with the negligence and/or intentional acts of my child.

Signature: _____ Date: _____

Sworn to and subscribed before me this _____ day of December 2019.

Notary Public